



Finance Unit > Duties and Responsibility

Duties and Responsibility

The main responsibilities of the Finance Unit are:

- coordinating the annual budget for AAU;
- implementing aspects of sound financial management;
- processing Annual, Mid-year, and Quarterly reports;
- perform auditing tasks;
- handling student payments and tuition fees;
- contributing to managing the financial aid fund;
- coordinating the purchasing and procurement policies;
- and, carrying out day-to-day financial matters.

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